

As at 5 March 2012

ICO MEETINGS
Provisional programme
5 – 8 March 2012

Monday, 5 March		Room	Open to	Note
08:30 onwards	Registration	Council lounge	ICO Members and observers	Accreditation/registration of ICO delegates throughout the day
08:30 – 09:30	Briefing meeting	ED's meeting room	Restricted	Chairpersons and invited Members only
09:30 – 13:00	Council	Council chamber	ICO Members and accepted observers	<ol style="list-style-type: none"> 1. Draft Agenda and schedule of meetings 2. Admission of observers 3. Votes and credentials 3.1 Votes in the Council for coffee year 2011/12 4. Membership of the ICA 2007 5. Annual Review 2010/11 6. Coffee market situation 7. Studies, reports and seminars 7.1 Studies 7.2 Seminar topic for September 2012 11. Cooperation with other agencies
13:00 – 14:30	Lunch			
14:30 – 15:30	Coordination meetings	Council chamber/ Boardroom	ICO Members	
15:30 – 18:30	Finance and Administration Committee	Boardroom	ICO Members	
Tuesday, 6 March		Room	Open to	Note
09:30 – 13:00	Projects Committee	Boardroom	ICO Members and accepted observers	Presentations: Building capacity in coffee certification and verification for specialty coffee farmers in EAFCA countries – Samuel Ndungu Kamau, Executive Director, and Filtone Sandando, Project Manager, EAFCA (10 min) Future role and mandate of CFC - Parvinder Singh, Chief, Policy, Programme Management and Evaluation (15 min)
13:00 – 14:30	Lunch			
14:00 – 14:30	Briefing meeting	Committee Room	Forum Chairperson and presenters	
14:30 – 18.00	Consultative Forum	Council chamber	ICO Members and observers	
18:00 -18.30	Signing of MOU	Council chamber	ICO Members and observers	Signing of Memorandum of Understanding with Brazilian Agency for Cooperation
18.30– 20.30	Reception hosted by Brazil	Council lounge	ICO Members and accepted observers	
Wednesday, 7 March		Room	Open to	Note
08:30 – 09:30	Core Group on the Consultative Forum	Boardroom	ICO Members	English only – no interpretation
09:30 – 13:00	PSCB	Boardroom	Restricted	English only – no interpretation Presentations: <ul style="list-style-type: none"> • Coffee and health – Roel Vaessen, ISIC (5 min) • The importance of early engagement with coffee drinkers – Ric Rhinehart, SCAA (10 min) • Development of consumer information on labels concerning nutrition and origin – Holger Preibisch, ECF (10 min) • Under the Microscope: California's Proposition 65 – Robert Nelson, NCA (10 min) • The benefits of Malaria control and elimination in coffee-producing communities – Clare Courtney (or Prudence Smith – to be confirmed), Rollback Malaria Partnership (15-20 min)

13:00 – 14:30	Lunch			
14:30 – 16:30	Statistics Committee	Boardroom	ICO Members and accepted observers	
16:30 – 17:30	Core Group on the Consultative Forum	Boardroom	ICO Members	English only – no interpretation
Thursday, 8 March				
		Room	Open to	Note
09:30 – 11:30	Promotion and Market Development Committee	Boardroom	ICO Members and accepted observers	Presentation: 2012 - 2015 Programme proposal - Andrea Illy, Illycaffè
11:30 – 13:00	Council	Council chamber	ICO Members and accepted observers	8. Consultative Forum on Coffee Sector Finance 9. Programme of Activities for 2012/13 10. Report by Chairmen of ICO bodies 10.1 Private Sector Consultative Board (PSCB) 10.2 Statistics Committee 10.3 Promotion and Market Development Committee 10.4 Projects Committee 10.4.1 Projects for approval by the Council 10.4.2 Projects being implemented and concluded projects
13:00 – 13:30	Press conference	Executive Director's office, 2 nd floor	Press	
13:00 – 14:30	Lunch			
14:30 – 17:30	Council	Council chamber	ICO Members and accepted observers	3.2 Credentials 11. Cooperation with other agencies Presentations: • Sustainable Commodity Assistance Network – Chris Wunderlich, Sustainable Commodity Initiative (10-15 min) • Development of a Product Category Rule for Green Coffee: Brian Lindsay, Project Manager, SAI Platform (10 min) • Coffee Exporters' Guide: Morten Scholer, Senior Market Development Adviser, ITC (5 min) 12. 50 th anniversary of the ICO 13. National coffee policies Presentation by Côte d'Ivoire 14. Financial and administrative matters 14.1 Finance and Administration Committee 14.2 Administrative Accounts of the Organization for 2010/11 and Report of the Auditors 14.3 Premises 15. Other business 16. Future meetings

Notes:

1. There will be one team of interpreters from 5 to 8 March.
2. The Annex lists office holders and the composition of ICO bodies for 2011/12.
3. In accordance with Article 11 of the 2007 Agreement and Rule 5 of the Rules of the Organization, the Council shall decide at each session on the admission of observers and designate the items on the Agenda of the Council open to accepted observers.

LIST OF OFFICE HOLDERS FOR COFFEE YEAR 2011/12

International Coffee Council

Chairman: Mr Henry Ngabirano (Uganda) ■ **Vice-Chairperson:** Mr David Braun (Switzerland)

Private Sector Consultative Board (PSCB) (2011/12 and 2012/13)

Chairman: Mr Robert Nelson (NCA of USA) ■ **Vice-Chairman:** Mr Ricardo Villanueva (Anacafé)

Producer representatives (*alternates in italics*)

Colombian Milds: Federación Nacional de Cafeteros de Colombia, *Sociedad Exportadora de Café de las Cooperativas de Caficultores (EXPOCAFE)*, Eastern African Fine Coffees Association (EAFCA)

Other Milds: Asociación Mexicana de la Cadena Productiva del Café (AMECAFE), Asociación Nacional del Café (Anacafé)

Brazilian and other Natural Arabicas: Associação Brasileira da Indústria de Café (ABIC), *Associação Brasileira da Indústria de Café Solúvel - ABICS*, *Conselho dos Exportadores de Café do Brasil (CeCafé)*, Confederação da Agricultura e Pecuária do Brasil (CNA), *Conselho Nacional do Café (CNC)*

Robustas: Indonesia Coffee Exporters Association (GAEKI), *Uganda Coffee Trade Federation (UCTF)*

Consumer representatives: All Japan Coffee Association (AJCA), Coffee Association of Canada, European Coffee Federation (ECF), Institute for Scientific Information on Coffee (ISIC), National Coffee Association of USA (NCA), Specialty Coffee Association of America (SCAA), Speciality Coffee Association of Europe (SCAE)

Consultative Forum on Coffee Sector Finance (2011/12)

Chairperson: Ms Amy Karpel (USA) (also Chairperson of Core Group)

Vice-Chairman: Mr Rodolfo Trampe (Mexico) (also Vice-Chairman of Core Group)

Core Group for the Consultative Forum (2011/12)

Exporting Members: Brazil, Colombia, Côte d'Ivoire, Mexico

Importing Members: European Union, Switzerland and the USA

Ex-officio Member: Executive Director

Assisted by: Chairman of PSCB, and four advisors who will be appointed in March 2012

Promotion and Market Development Committee (2011/12)

Chairman: to be appointed in March 2012 **Importing Member**

Vice-chairman: to be appointed in March 2012 **Exporting Member**

Exporting Members: Brazil, Colombia, Honduras, India, Indonesia, Kenya, Mexico and Uganda

Importing Members: European Union, Switzerland and the USA

Projects Committee (2011/12)

Chairman: to be appointed in March 2012 **Importing Member**

Vice-chairman: to be appointed in March 2012 **Exporting Member**

Exporting Members: Brazil, Colombia, Côte d'Ivoire, Ecuador, Guatemala, India, Indonesia and Tanzania

Importing Members: European Union, Switzerland and the USA

Finance and Administration Committee (2011/12)

Chairman: to be appointed in March 2012 **Exporting Member**

Vice-chairman: to be appointed in March 2012 **Importing Member**

Exporting Members: Brazil, Colombia, El Salvador, Ghana, India and Vietnam

Importing Members: European Union, Switzerland, Turkey and the USA

Statistics Committee (2011/12)

Chairman: to be appointed in March 2012 **Importing Member**

Vice-chairman: to be appointed in March 2012 **Exporting Member**

Exporting Members: Angola, Brazil, Colombia, Costa Rica, Côte d'Ivoire, Panama, India and Indonesia

Importing Members: European Union, Switzerland and the USA

Virtual Screening Subcommittee

Chairman: Executive Director

Exporting Members: Brazil, Côte d'Ivoire, Guatemala, Indonesia

Importing Members: European Union and the USA