

As at 13 March 2009

## ICO MEETINGS (16 – 20 March 2009) PROVISIONAL PROGRAMME

Monday 16 March		Room	Open to	
08:45 onwards	Registration	2 <sup>nd</sup> floor lounge	ICO Members and observers	Accreditation/registration of participants throughout the day
09:30 – 13:00	PSCB	Boardroom	Restricted	<p><b>Presentations:</b></p> <ul style="list-style-type: none"> <li>• Positively Coffee and HCP-CEP (Joanna Scott, Programme Coordinator) (10 min)</li> <li>• New Robusta coffee grading system at LIFFE-NYSE Euronext (Peter Blogg, Head of Product Management, Liffe Commodity Derivatives, and Surendra Kotecha (independent quality and marketing consultant) (10 min)</li> <li>• International Coffee Genome Network (Dr Philippe Lashermes, Chair of the ICGN Steering Committee and Dr Marcela Yepes, Executive Secretary, ICGN) (10 min)</li> <li>• ICO network to promote coffee consumption (Mr Carlos Brando, P&amp;A Marketing International) (10 min)</li> </ul> <p>Without interpretation</p>
<b>13:00 – 14:00</b>		<b>Lunch break</b>		
13:15 – 15:30	Finance Committee	Boardroom	Members only	A sandwich lunch will be provided. Without interpretation
14:00 – 15:30	Virtual Screening Committee	1 <sup>st</sup> floor meeting room	VSC Members	Without interpretation
15:30 – 17:30	Statistics Committee	Boardroom	Statistics Committee, ICO Members, and observers	Without interpretation.
	Deposit of instruments	ED's office	Restricted	By appointment only: Signature and deposit of instruments for the ICA 2007 by country representatives
Tuesday 17 March		Room	Open to	
08:30 – 09:30	Briefing meeting	ED's office	Restricted	Chairmen and invited Members only
09:30 – 11:30	Executive Board	Boardroom	Members	<ol style="list-style-type: none"> <li>1. Draft Agenda and schedule of meetings</li> <li>2. Votes in the Council and Executive Board for coffee year 2008/09</li> <li>3. Programme of activities for 2009/10</li> <li>4. Coffee development projects               <ol style="list-style-type: none"> <li>4.1 Projects under consideration by the ICO</li> <li>4.2 Projects under consideration by the CFC</li> </ol> </li> <li>5. Implementation of the CQP</li> <li>6. Financial and administrative matters               <ol style="list-style-type: none"> <li>6.1 Report of the Finance Committee</li> <li>6.2 Administrative Accounts of the Organization for 2007/08 and Report of the Auditors</li> <li>6.3 Payment of arrears</li> <li>6.4 Other financial and administrative matters</li> </ol> </li> <li>7. Other business <i>International Coffee Genome Network</i></li> <li>8. Future meetings</li> </ol>
11:30 – 13:00	Promotion Committee	Council Chamber	ICO Members and observers	<p><b>Presentations:</b></p> <p>ICO network to promote coffee consumption (10 min) Programmes to promote coffee consumption (10 min) (Mr Carlos Brando, P&amp;A Marketing International)</p>
<b>13:00 – 14:30</b>		<b>Lunch break</b>		
13:45 – 14:00	Briefing meeting	Committee Room	Seminar Chairman and presenters	Restricted
14:00 – 14:30	Registration for seminar	Council lounge	Seminar participants	
14:30 – 18:30	Coffee Berry Borer Seminar	Council Chamber	ICO Members and observers	
18:30 – 20:00	Reception	Council lounge	ICO Members, observers and seminar participants	

Wednesday 18 March		Room	Open to	
09:30 – 13:00	Council	Council Chamber	ICO Members and observers	<ol style="list-style-type: none"> <li>1. Draft Agenda and schedule of meetings</li> <li>2. Admission of observers</li> <li>3. Votes and credentials</li> <li>3.1 Votes in the Council for coffee year 2008/09</li> <li>4. Membership</li> <li>4.1 Membership of the ICA 2001</li> <li>4.2 Membership of the ICA 2007</li> <li>4.3 InterAfrican Coffee Organisation</li> <li>5. Coffee market situation</li> <li>6. Annual Review 2007/08</li> <li>7. World Coffee Conference</li> <li>8. Preparations for the ICA 2007</li> <li>8.1 Revisions to the Rules of the Organization</li> <li>8.2 Rules on Statistics</li> <li>8.3 Terms of reference</li> <li>8.4 Strategic action plan</li> <li>8.5 Development strategy for coffee</li> </ol>
<b>13:00 – 14:30</b>	<b>Lunch break</b>			
14:30 – 18:00	Council	Council Chamber	ICO Members and observers	Discussions on Item 8 continue
Thursday 19 March		Room	Open to	
09:30 – 13:00	Council	Council Chamber	ICO Members and observers	Discussions on Item 8 continue
<b>13:00 – 14:30</b>	<b>Lunch break</b>			
14:30 – 17:30	Council	Council Chamber	ICO Members and observers	Discussions on Item 8 continue/ other Agenda items as appropriate
Friday 20 March		Room	Open to	
09:30 – 13:00	Council	Council Chamber	ICO Members and observers	<ol style="list-style-type: none"> <li>9. Coffee development projects</li> <li>9.1 Projects for approval by the Council</li> <li>9.2 Projects already approved by the CFC</li> </ol> <p><b>Presentation</b> Pilot short and medium term finance to small-scale coffee farmers in Kenya- by representatives of UNOPS (10 min)</p> <ol style="list-style-type: none"> <li>10. Seminar on the Coffee Berry Borer (CBB)</li> <li>11. Studies and reports</li> <li>11.1 Study on fertilizer prices</li> <li>11.2 Study on consumption in non-member countries</li> <li>12. Report by the Chairperson of the PSCB</li> <li>13. Report by the Chairman of the Statistics Committee</li> <li>14. Promotion Committee</li> <li>15. Phytosanitary matters</li> </ol>
13:00 – 13:30	Press conference	Committee Room	Press	The Executive Director and the Chairmen will brief the press on the outcome of discussions during the week.
<b>13:00 – 14:30</b>	<b>Lunch break</b>			
14:30 – 17:00	Council	Council Chamber	ICO Members and observers	<ol style="list-style-type: none"> <li>3.2 Credentials</li> <li>16. Cooperation with other agencies</li> <li>17. National coffee policies</li> <li>18. Financial and administrative matters</li> <li>18.1 Administrative Accounts of the Organization for the financial year 2007/08 and Report of the Auditors</li> <li>18.2 Other financial and administrative matters</li> <li>19. Other business</li> <li>20. Future meetings</li> </ol>

**Notes:**

There will be one team of interpreters from 17 to 20 March. Meetings on 16 March will be in English only.  
The **Annex** lists office holders and the composition of ICO bodies for 2008/09.

As at 6 October 2008

**LIST OF OFFICE HOLDERS FOR COFFEE YEAR 2008/09****International Coffee Council (2008/09)**

Chairman: Mr David Brooks (USA) ■ 1<sup>st</sup> Vice-Chairman: Mr Brendan Nevin (Ireland) ■ 2<sup>nd</sup> Vice-Chairman: Mr Juan Lucas Restrepo (Colombia) ■ 3<sup>rd</sup> Vice-Chairman: Mr Abdoulaye Nana (Cameroon)

**Executive Board (2008/09)**

Chairman: Mr G.V. Krishna Rau (India) ■ Vice-Chairman: Mr Hartoyo Agus Tjahjono (Indonesia)

**Exporting Members:** Brazil, Colombia, Honduras, Indonesia, Kenya, Mexico, Uganda, Vietnam

**Importing Members:** European Community (EC, Belgium, Germany, Italy, Spain), Japan, Switzerland, United States of America

**Private Sector Consultative Board (PSCB) (2007/08 and 2008/09)**

Chairperson: Ms Florence Rossillion (ECF) ■ Vice-Chairman: Mr Rodolfo Trampe Taubert (AMECAFE, Mexico)

**Producer representatives** (*alternates in italics*)

**Colombian Milds:** Asociación de Exportadores de Café de Colombia (ASOEXPORT), *Sociedad Exportadora de Café de las Cooperativas de Caficultores (EXPOCAFE)*, *Federación Nacional de Cafeteros de Colombia*, Eastern African Fine Coffees Association (EAFCA)

**Other Milds:** Asociación Mexicana de la Cadena Productiva del Café (AMECAFE), *Instituto Hondureño del Café (IHCAFE)*, Asociación Nacional del Café (ANACAFÉ), *Coffee Exporters Association of India*

**Brazilian and other Natural Arabicas:** Conselho dos Exportadores de Café do Brasil (CeCafé), *Associação Brasileira da Indústria de Café Solúvel (ABICS)*, *Associação Brasileira da Indústria de Café (ABIC)*, Conselho Nacional do Café (CNC), *Confederação da Agricultura e Pecuária do Brasil (CNA)*

**Robustas:** Association of Indonesian Coffee Exporters (AEKI), *Uganda Coffee Trade Federation (UCTF)*, Bourse du Café et du Cacao (BCC)

**Consumer representatives** (*alternates in italics*)

All Japan Coffee Association (AJCA), Coffee Association of Canada, European Coffee Federation (ECF), *ECF*, Institute for Scientific Information on Coffee (ISIC), *ISIC*, National Coffee Association of USA (NCA), Specialty Coffee Association of America (SCAA), Speciality Coffee Association of Europe (SCAE), *European Decaffeinators Association (EDA)*

**Promotion Committee**

Chairman: Mr Mick Wheeler (Papua New Guinea)

**Steering Group on Promotion (2008/09)**

Chairman: Executive Director ■ Vice-Chairman (2006/07): Mr Mick Wheeler (Papua New Guinea) ■ **Exporting Members:** Brazil, Colombia, Côte d'Ivoire, Indonesia ■ **Importing Members:** France, Italy, Japan, United Kingdom **PSCB:** Chairman and Vice-Chairman ■ **Promotion Committee:** Chairman and Vice-Chairman ■ **ICO:** Executive Director

**Statistics Committee (2008/09)**

Chairman: *to be appointed at first meeting* ■ Vice-Chairman: Mr Neil Rosser ■ **Exporting Members:** Mr Thiago Siqueira Masson (Brazil), Ms Marcela Urueña Gómez (Colombia) ■ **Importing Members:** Mr Rob Simmons (LMC International Ltd, UK), Mr Neil Rosser (Neumann Kaffee Gruppe, Germany) ■ **Executive Director:** Mr David Brooks (USA), Mr Corneille Tabalo (D.R. Congo)

**Finance Committee (2008/09)**

Chairman: *to be appointed at first meeting* ■ **Exporting Members:** Brazil, Colombia, Côte d'Ivoire, Papua New Guinea ■ **Importing Members:** EC – Spain, Japan, Switzerland, USA

**Virtual Screening Committee**

Chairman: Executive Director ■ **Exporting Members:** Brazil, Côte d'Ivoire, Guatemala, Indonesia ■ **Importing Members:** Germany, Italy, Spain, USA