

International Coffee Council

137th Session
Virtual Session
19 March 2024
London, United Kingdom

Draft Agenda

Item	Document
Opening of the 137th Session of the Council	
1. Draft Agenda – to adopt	ICC-137-0 Rev. 1
2. Votes – to consider and, if appropriate, to approve	
2.1 Redistribution of votes for coffee year 2023/24 The Head of Operations will report.	ICC-137-1 Rev. 1
3. Report on the work of the ICO and market situation – to note	verbal
The Executive Director will report on the market situation and present an interim report (October 2023 to March 2024) on the work of the Organization, highlighting the progress, achievements, challenges, and opportunities, with a focus on the execution of the Programme of Activities and emphasis on partnerships and voluntary contributions.	
4. Membership of the International Coffee Agreement (ICA) 2022 – to note	verbal
The Executive Director will report on membership of the 2022 Agreement and on contacts with non-member countries.	
4.1 Status of non-member countries that have signed the ICA 2022– to consider The Executive Director will report.	WP-Council 344/24
5. Working Group for the Entry into Force of the ICA 2022 (WGEF) – to note	verbal
The Chair of the Working Group for the Entry into Force of the ICA 2022 will report on the progress made.	
6. Sustainability and Partnerships	
6.1 Coffee Public-Private Task Force – to note The Executive Director will report on the progress of the Coffee Public-Private Task Force (CPPTF) and associated workstreams.	verbal
6.2 EUDR and ICO-CPPTF – Implementation Preparedness Survey – to note The Secretariat will report on the latest actions relating to the EU Deforestation-free product Regulation (EUDR) and other legislation, as well as the results of the survey conducted by the ICO/CPPTF to assess Members’ preparedness for implementation.	verbal
6.3 Establishment of a global coffee funding mechanism – to note The Head of Operations will report.	verbal

6.4 Center for Circular Economy in Coffee – to note The Head of Operations will report.	verbal
6.5 Report on the implementation of Memoranda of Understanding (MoUs) and new cooperation agreements – to note The Head of Operations will report.	verbal
6.5.1 MoU ICO – Center for Circular Economy in Coffee– to approve The Council is requested to approve a specific amendment made to the text of the MoU following its approval at the 136 th Session of the Council held in Bengaluru in September 2023.	WP-Council 336/23 Rev. 1
6.5.2 MoU ICO – ITC– to approve The Council is requested to approve a specific amendment made to the text of the MoU following its approval at the 136 th Session of the Council held in Bengaluru in September 2023.	WP-Council 337/23 Rev. 3
6.5.3 Joint Declaration ICO-GCP-BMZ – to note	WP-Council 345/24
7. Financial and administrative matters	verbal
7.1 Finance and Administration Committee – to consider The Chair of the Finance and Administration Committee will report on its latest meeting, including the financial situation of the Organization.	FA-371/24 Rev. 1 FA-362/24
7.2 Report on collection of contributions from Members in arrears – to consider and, if appropriate, to approve The Chair of the Finance and Administration Committee will report on progress in recovering arrears, including contacts with Members with longstanding arrears, and the request from the Government of the United Kingdom regarding the possible reimbursement of the Russian Federation’s pro-rata contribution for coffee year 2023/24.	FA-363/24 Rev. 1 FA-369/24 ED-2456/24
7.3 Draft Administrative Budget for financial year 2024/25 – to consider	FA-364/24
7.4 Administrative Accounts of the Organization for financial year 2022/23 and Auditors’ Report – to consider and, if appropriate, to approve	FA-365/24
7.5 Accounts of the Special Fund for the financial year 2022/23 and Auditors’ Report– to consider and, if appropriate, to approve The Accounts of the Special Fund and Auditors’ Report will be presented for the approval of exporting Members.	FA-366/24
7.6 Accounts of the Trust Fund for financial year 2022/23 and Auditors’ Report –to consider and, if appropriate, to approve	FA-367/24
7.7 Promotion fund – to note As decided in September 2010, the Promotion Fund Accounts are not audited, but are circulated for the information of exporting Members.	verbal
7.8 Salary scales and basis for contributions to the Provident Fund – to consider and, if appropriate, to approve	FA-368/24
7.9 Premises – to consider Updated information will be presented about the future premises.	FA-370/24 ED-2455/24
8. World Coffee Conference – to note A report on the 5 th World Coffee Conference held in India from 25 to 27 September 2023 and the main messages arising from it will be presented.	verbal
9. Office holders and committees – to consider and, if appropriate, to approve The spokespersons of Exporting and Importing Members will submit their nominations for the vacant seats of Chair, Vice-Chair and members of the Committees.	WP-Council 339/23 Rev. 1
10. Credentials The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.	verbal

11. Future meetings – to note

verbal

Members are invited to suggest topics for presentations during the next Session, for inclusion in the Agenda, and improvements to future meeting arrangements.

12. Other business – to consider

verbal

13. Closing session

verbal

The Secretariat/Chair of the Council will summarize the decisions made by Members during the Session.

The Chair of the Council will deliver the closing remarks.

REFERENCE DOCUMENTS

[International Coffee Agreement 2007](#)

[Five-Year Action plan for the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

[Terms of reference for the Joint Committee](#)

[Terms of reference for the Finance and Administration Committee](#)

Office Holders for coffee year 2023/24