



Executive Board

269th Meeting
17 March 2009
London, England

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	EB-3956/08 Rev. 1 Guide to meetings
2. Votes in the Council and Executive Board for coffee year 2008/09 – to approve The Secretary will report.	EB-3952/08 Rev. 1
3. Programme of activities for 2009/10 – to consider WP-Council 192/09 contains a draft programme of proposed activities in coffee year 2009/10. The Board will consider this prior to submitting a recommendation to the Council.	WP-Council 192/09
4. Coffee development projects	
4.1 Projects under consideration by the ICO – to consider New and revised project proposals for consideration in September 2009 should reach the Executive Director by 26 June 2009 . The Head of Operations will report on the 3 rd physical meeting of the VSC on 16 March and will introduce the report of the VSC on the following proposal to be considered by Members: <ul style="list-style-type: none">Qualitative and quantitative rehabilitation of coffee with the aims of improving living conditions of coffee farmers afflicted and displaced by war and their restoration to their areas of origin as well as the protection of their biophysical environment in the Democratic Republic of Congo	EB-3959/09 EB-3960/09 WP-Board 1055/08
The Head of Operations will report on two projects considered by the Board and Council in September 2008: ‘Improving coffee quality in Eastern and Central Africa: Scaling up of enhanced processing practices in Ethiopia and Rwanda’ and ‘Sustainable coffee production by smallholder farmers in Ethiopia: An integrated approach for quality improvement, poverty reduction and biodiversity conservation’.	WP-Board 1052/08 WP-Board 1053/08

4.2 Projects under consideration by the Common Fund for Commodities (CFC) – to note

The Head of Operations will report on projects under consideration by the CFC, including two projects considered by the CFC Consultative Committee in January 2009.

5. Implementation of the Coffee Quality-Improvement Programme (CQP) – to consider

EB-3958/09

The Head of Operations will introduce a report on the CQP.

6. Financial and administrative matters

6.1 Report of the Finance Committee – to consider

WP-Finance 68/09
ED-2056/09

The Chairman of the Finance Committee will report on the meeting of the Finance Committee on 16 March 2009, including the financial situation and the draft Administrative Budget for the financial year 2009/10.

6.2 Administrative Accounts of the Organization for the financial year 2007/08 and Report of the Auditors – to recommend for approval by the Council

EB-3957/09

Rule 62 of the Rules of the Organization provides that the Executive Director shall submit to the Council through the Executive Board the Accounts of the Organization and the Report of the Auditors thereon in accordance with the provisions of Article 27 of the Agreement.

6.3 Payment of arrears – to consider

verbal

Under the provisions of Resolutions 429 (Uganda), 430 (Democratic Republic of Congo) and 437 (Nicaragua), the Executive Director was requested to inform the Executive Board of compliance with the terms of these Resolutions. The Executive Director will report.

6.4 Other financial and administrative matters – to approve

WP-Finance 64/09
WP-Finance 65/09
WP-Finance 66/09

Documents containing proposals for revisions to salary scales and the basis for contributions to the Provident Fund for staff in the General Service category, and proposals for revisions to salary scales, education grant and dependency allowances for staff in the Professional and higher categories have been circulated.

7. Other business – to consider

verbal

International Coffee Genome Network (ICGN)

The Executive Director will report and will invite the representative of the ICGN to expand on this matter.

8. Future meetings – to note

verbal

The date of the next meeting will be confirmed by the Secretariat.