



Executive Board

271st Meeting

1 March 2010 (14:30)

Guatemala City, Guatemala

Draft Agenda

Item

Document

1. **Draft Agenda and schedule of meetings – to adopt** EB-3968/09 Rev. 1
2. **Votes in the Council and Executive Board for coffee year 2009/10 – to approve** EB-3966/09 Rev. 1

The Secretary will report.
3. **Programme of activities for 2010/11 – to consider** WP-Council 200/10

Document WP-Council 200/10 contains a draft programme of proposed activities in coffee year 2010/11. The Board will consider this prior to submitting a recommendation to the Council.
4. **Coffee development projects**
- 4.1 **Projects under consideration by the ICO – to consider**

New and revised project proposals for consideration in September 2010 should reach the Executive Director by **25 June 2010**. The Head of Operations will introduce the report of the Virtual Screening Committee (VSC) on the following proposals:

 - Enhancing the potential of Robusta gourmet coffee production in Uganda and Tanzania (revised) WP-Board 1059/09 Rev. 1
 - Smallholder coffee expansion in Malawi (new) WP-Board 1060/10
 - Promotion of domestic coffee marketing and consumption in the Central African Republic (new) WP-Board 1061/10

- 4.2 Projects under consideration by the Common Fund for Commodities (CFC) – to note** EB-3972/10
- The Head of Operations will report on projects under consideration by the CFC, including projects considered by the CFC Project Appraisal Committee and Consultative Committee in January 2010.
- 4.3 International Coffee Genome Network (ICGN) – to consider** ED-2086/10
- The Executive Director will report on consultations with research institutions in exporting Members in connection with the ICGN.
- 5. Implementation of the Coffee Quality-Improvement Programme (CQP) – to consider** EB-3969/10
EB-3970/10
- The Head of Operations will introduce reports on gradings for Arabica and Robusta coffees and the implementation of the CQP.
- 6. Financial and administrative matters**
- 6.1 Finance Committee 2009/10 – to appoint** verbal
- The Board will appoint the Finance Committee for 2009/10, pending the entry into force of the International Coffee Agreement 2007.
- 6.2 Administrative Accounts of the Organization for the financial year 2008/09 and Report of the Auditors – to recommend for approval by the Council** EB-3971/10
- Rule 62 of the Rules of the Organization provides that the Executive Director shall submit to the Council through the Executive Board the Accounts of the Organization and the Report of the Auditors thereon in accordance with the provisions of Article 27 of the Agreement.
- 6.3 Payment of arrears – to consider** verbal
- Under the provisions of Resolutions 430 (Democratic Republic of Congo) and 437 (Nicaragua), the Executive Director was requested to inform the Executive Board of compliance with the terms of these Resolutions. The Executive Director will report.
- 6.4 Other financial and administrative matters – to approve** WP-Finance 76/09
WP-Finance 79/10
- Document WP-Finance 76/09 contains proposals for revisions to salary scales, language allowance and the basis for contributions to the Provident Fund for staff in the General Service category. Document WP-Finance 79/10 contains proposals for revisions to salary scales for staff in the Professional and higher categories.
- 7. Other business – to consider** verbal
- 8. Future meetings – to note** verbal
- The date of the next meeting will be confirmed by the Secretariat.