



Executive Board

272nd Meeting

21 September 2010 (09:30)

London, England

Draft Agenda

Item

Document

1. **Draft Agenda and schedule of meetings – to adopt** EB-3975/10

2. **Votes in the Council and Executive Board for coffee year 2009/10 – to approve** to follow

The Secretary will report.

2.2 **Initial distribution of votes in the Council for coffee year 2010/11 – to note** to follow

Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members and the initial distribution of votes for coffee year 2010/11 will be circulated.

3. **Programme of activities for 2010/11 – to consider** to follow

The Board will consider a revised draft programme of proposed activities in coffee year 2010/11 prior to submitting a recommendation to the Council.

4. **Coffee development projects**

4.1 **Projects under consideration by the ICO – to consider** to follow

New and revised project proposals for consideration in September 2010 or March 2011 should reach the Executive Director by **25 June 2010** or **17 December 2010**, respectively. The Head of Operations will introduce the report of the Virtual Screening Committee (VSC) on new project proposals.

4.2 Projects under consideration by the Common Fund for Commodities (CFC) – *to note* to follow

The Head of Operations will report on projects under consideration by the CFC, including projects considered by the CFC Project Appraisal Committee and Consultative Committee in July 2010.

5. Implementation of the Coffee Quality-Improvement Programme (CQP) – *to consider* to follow

The Head of Operations will introduce reports on gradings for Arabica and Robusta coffees and the implementation of the CQP.

6. Financial and administrative matters

6.1 Report of the Finance Committee – *to consider* to follow

The Chairman of the Finance Committee will report on meetings of the Finance Committee in July and September 2010, including the financial situation.

6.2 Draft Administrative Budget for the financial year 2010/11 – *to consider* to follow

The Board will consider the recommendation of the Finance Committee on the draft Administrative Budget.

6.3 Payment of arrears – *to consider* verbal

Under the provisions of Resolutions 430 (Democratic Republic of Congo) and 437 (Nicaragua), the Executive Director was requested to inform the Executive Board of compliance with the terms of these Resolutions. The Executive Director will report.

6.4 Appointment of registered auditors – *to consider* verbal

Under the provisions of Rule 62 of the Rules of the Organization, the Executive Director is required to appoint registered auditors annually in consultation with the Executive Board. The Board will consider the recommendation of the Finance Committee.

6.5 Finance Committee 2010/11 – *to appoint* verbal

The terms of reference of the Finance Committee under the ICA 2001 (document WP-Finance 2/04) provide that the Executive Board shall appoint the representatives of the Finance Committee at its September meeting. In the light of progress on the ICA 2007, the Board may wish to consider appointing the representatives of the Committee for a further year.

6.6 Other financial and administrative matters – *to approve* verbal

The Executive Director will report.

7. Other business – *to consider* verbal

8. Future meetings – *to note* verbal

The date of the next meeting of the Executive Board will be confirmed.