



International Coffee Organization
Organización Internacional del Café
Organização Internacional do Café
Organisation Internationale du Café

EB 3939/07

5 November 2007
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Executive Board

266th Meeting
24 January 2008 (09.45)
London, England

Draft Agenda

Item

Document

1. **Draft Agenda and schedule of meetings – to adopt**
EB-3939/07
Guide to meetings
2. **Votes in the Council and Executive Board for coffee year 2007/08 – to approve**
to follow

The Secretary will report.
3. **Membership of the International Coffee Agreement (ICA) 2001 – to note**
verbal

As at 5 November 2007, there were 77 Members of the Organization, comprising 45 exporting and 32 importing countries. The Executive Director will report on the current situation of membership and on contacts with non-member countries.
4. **Annual Review 2006/07 – to note**
to follow

The Executive Director will introduce the Annual Review for coffee year 2006/07.
5. **Coffee market situation – to note**
to follow

The Executive Director will introduce an analysis of the market situation.

6. Coffee development projects

6.1 Projects under consideration by the Common Fund for Commodities (CFC) – *to note/consider* to follow

The Head of Operations will report on projects under consideration by the CFC. A report summarizing responses to ED-2020/07 inviting exporting Members to report on the status of four major pests and diseases will be circulated.

6.2 Projects under consideration by the ICO – *to consider* to follow

The Head of Operations will report on new project proposals and the recommendations of the Virtual Screening Committee (VSC) on projects submitted for consideration by the deadline of 21 September 2007. New project proposals for consideration by the VSC and Executive Board in May 2008 should reach the Executive Director by **22 February 2008**.

7. Seminar on geographical indicators – *to consider* to follow

The Chief Economist will introduce draft terms of reference for a seminar on geographical indicators, scheduled to take place during the week of 19 to 23 May 2008.

8. Implementation of the Coffee Quality-Improvement Programme (CQP) – *to consider* to follow

The Executive Director will introduce a report on the CQP and will also report on contacts regarding the possible harmonization of Resolution 420 with ISO Standard 10470:2004 Green Coffee Defect reference chart.

9. Promotion – *to consider* verbal

The consultant will report on the development of the ICO network to promote coffee consumption.

In September 2007, the Promotion Committee took note of a request by Vietnam for enhanced cooperation with the ICO in promotion activities including increasing internal consumption. The Executive Director will report.

10. Phytosanitary matters – *to consider* verbal

The Head of Operations will report on phytosanitary matters including OTA and an EU review of Maximum Residue Levels of pesticides.

- 11. Cooperation with other organizations – *to note*** verbal
- The Executive Director will report on relevant cooperation with international and other organizations.
- 12. Financial and administrative matters**
- 12.1 Financial situation – *to note*** to follow
- The Executive Director will introduce a report on the financial situation.
- 12.2 Administrative Accounts of the Organization for the financial year 2006/07 and Report of the Auditors – *to recommend for approval by the Council*** to follow
- Rule 62 of the *Rules of the Organization* provides that the Executive Director shall submit to the Council through the Executive Board the Accounts of the Organization and the Report of the Auditors thereon in accordance with the provisions of Article 27 of the Agreement. The Executive Director will report.
- 12.3 Payment of arrears – *to consider*** to follow
- The Executive Director will report on compliance by Uganda and the Democratic Republic of Congo with the provisions of Resolutions 429 and 430.
- 12.4 Other financial and administrative matters – *to approve*** to follow
- A document containing proposals for salary scales and the basis for contributions to the Provident Fund for staff in the General Service category will be circulated.
- 13. Other business – *to consider*** verbal
- 14. Future meetings – *to consider/note*** verbal
- The next meeting of the Board will take place at the headquarters of the Organization in London during the week of 19 to 23 May 2008.
- Members are invited to suggest topics for presentations during the May 2008 meetings, for inclusion on the Agenda, and improvements to future meeting arrangements.