



INTERNATIONAL COFFEE ORGANIZATION
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ
ORGANISATION INTERNATIONALE DU CAFÉ

ICC 106-0

14 January 2011
Original: English

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International Coffee Council
106th Session
29 – 31 March 2011
London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-106-0 Guide to meetings
2. Admission of observers – to consider The Council will consider requests for observer status at this Session.	verbal
3. Votes and credentials	
3.1 Votes in the Council for coffee year 2010/11 – to approve The Secretary will report.	to follow
3.2 Credentials – to approve The Chairman will examine the credentials with the assistance of the Secretariat.	verbal
4. Membership	
4.1 Membership of the International Coffee Agreement (ICA) 2001 – to note The Executive Director a.i. will report.	verbal
4.2 Membership of the ICA 2007 – to consider The deadline for signature of the 2007 Agreement and the deposit of instruments is 28 September 2011 . The Council will consider a report on the status of membership under the ICA 2007.	to follow

- 5. Coffee market situation – to note** to follow
- The Executive Director a.i. will introduce an analysis of the market situation. The latest official estimate for the Brazilian coffee crop will be circulated.
- 6. Annual Review 2009/10 – to note** Annual Review
- The Executive Director a.i. will introduce the Annual Review for 2009/10.
- 7. Post of Executive Director – to consider** ICC-105-22
to follow
- The Chairman will report on nominations received from Members for the post of Executive Director by the deadline of 15 March 2011. The Council will consider whether to establish a Screening Committee to review candidates to be invited to make presentations at the Council Session in September 2011.
- 8. Preparations for the ICA 2007 – to note** verbal
- As decided at the last Session, discussions on the Consultative Forum on Coffee Sector Finance have been postponed until the ICA 2007 has entered into force. Members are invited to submit recommendations on this matter in the interim period. The Executive Director a.i. will report.
- 9. Coffee development projects**
- 9.1 Projects for approval by the Council – to consider and if appropriate, to approve** to follow
- The Chairman of the Executive Board will report on the following project considered by the Board in March 2011:
- Adaptation to climate change in the PROMECAFE region (Central America and the Caribbean) – submitted by PROMECAFE to follow
- 9.2 Projects already approved by the Common Fund for Commodities (CFC) – to note** to follow
- A progress report on the implementation of projects approved by the CFC will be circulated. The Executive Director a.i. will report.

9.3 International Coffee Genome Network (ICGN) – *to consider* ED-2105/10

A meeting will take place in September 2011 with Members and representatives of research institutions in exporting countries interested in cooperating with the ICGN on the development of a project or programme of work for the coffee genome with long-term benefits for the coffee industry. Members are requested to send the Executive Director a.i. all relevant information (data and research on the coffee genome) **by 30 April 2011** (see ED-2105/10). The Executive Director a.i. will report.

10. Studies, reports and seminars

10.1 Studies – *to consider* to follow

As provided for in the programme of activities for 2010/11, the following studies will be circulated:

- **Shares in global coffee value chain**
- **Supply and demand projections (2011 – 2015)**
- **Coffee price volatility: retail prices**

10.2 Seminar topic for September 2011 – *to consider* verbal

As decided at the last Session, the Council will consider proposals received from Members by 31 January 2011 for a topic for a seminar or workshop in September 2011.

11. Report by the Chairman of the Private Sector Consultative Board (PSCB) – *to note/to approve* verbal

The Chairman of the PSCB will report on the meeting of 28 March 2011.

12. Report by the Chairman of the Promotion Committee – *to note* verbal

Article 34 of the 2001 Agreement provides that the Promotion Committee shall report regularly to the Council.

13. Phytosanitary matters – *to consider* verbal

The Executive Director a.i. will report on phytosanitary matters including Ochratoxin A (OTA), acrylamide, legislation on Maximum Residue Levels (MRLs) for pesticides and responses to document ED-2100/10 requesting Members to send details of MRLs used in the coffee production process and the methodology used for calculating these, together with relevant studies.

14. Cooperation with other agencies – *to note*

verbal

The Executive Director a.i. will report on the meeting between the CFC and International Commodity Bodies (ICBs) held in March 2011 and on contacts with other ICBs and the CFC on cooperation on information dissemination and development of a common communication strategy, including on issues related to climate change.

He will also report on the ICO's submission on the effects of climate change in producing countries to the United Nations Framework Convention on Climate Change in Mexico in November 2010 (see document ICC-105-13). Members will consider the issue of climate change and policies to address it.

The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement. The Executive Director a.i. will report on the preparation of a draft submission for the Fourth United Nations Conference on the Least Developed Countries (LDC-IV).

15. 50th anniversary of the ICO – *to consider*

verbal

Members are invited to contribute suggestions to mark the 50th anniversary of the ICO in 2013.

16. National coffee policies – *to note*

verbal

Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.

17. Financial and administrative matters

17.1 Administrative Accounts of the Organization for the financial year 2009/10 and Report of the Auditors – *to approve*

to follow

The Council will consider the Administrative Accounts of the Organization for the financial year 2009/10 and Report of the Auditors.

17.2 Premises – *to consider*

WP-Finance 85/10

As noted at the last Session, the Council will consider the use of the premises.

17.3 Other financial and administrative matters – *to consider* to follow

The Chairman of the Finance Committee will report on other financial and administrative matters considered by the Committee including: payment of arrears, the draft Administrative Budget for 2011/12, proposals for banks, revisions to salary scales, language allowance and the basis for contributions to the Provident Fund for staff in the General Service category, a revision to salary scales for staff in the Professional and higher categories, and changes to the method of calculating contributions to the Provident Fund for staff in the Professional and higher categories.

18. Other business – *to consider* verbal

ICO website – Members area

19. Future meetings WP-Council 208/11

Document WP-Council 208/11 contains dates of meetings in 2011/12 and 2012/13 – *to consider*

The next Session of the Council will take place in London from 26 to 30 September 2011 – *to note*

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – *to consider*