



INTERNATIONAL COFFEE ORGANIZATION
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ
ORGANISATION INTERNATIONALE DU CAFÉ

ICC 107-0 Rev. 1

1 September 2011
Original: English

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International Coffee Council
107th Session
26 – 30 September 2011
London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-107-0 Rev. 1 Guide to meetings
2. Admission of observers – to consider The Council will decide on the acceptance of observers and designate the items on the Agenda open to accepted observers.	ICC-107-9 Rev. 1
3. Votes and credentials	
3.1 Votes in the Council for coffee year 2010/11 – to approve The Secretary will report.	ICC-107-6
3.2 Initial distribution of votes in the Council for coffee year 2011/12 – to approve Document ED-2114/11 contains the statistical basis for the proposed distribution of votes for exporting and importing Members. The initial distribution of votes for coffee year 2011/12 will be circulated. The Council will consider restoring the votes of Sierra Leone, a new Member with outstanding contributions.	ED-2114/11 ICC-107-12 (to follow)
3.3 Credentials – to approve The Chairman will examine the credentials with the assistance of the Secretariat and report to the Council.	verbal

4. Membership of the ICA 2007 – to consider/approve

[ICC-107-5](#)
[WP-Council 216/11](#)

The deadline for signature of the 2007 Agreement and the deposit of instruments of ratification, acceptance or approval is 28 September 2011. The deadline for the deposit of instruments of accession is 30 September 2012. The Council will consider a report on the status of membership under the ICA 2007 and a draft Resolution extending the deadline for deposit of instruments of ratification, acceptance or approval.

5. Post of Executive Director – to consider and appoint

[ICC-106-15 Rev. 1](#)
[ICC-106-9](#)
[ICC-106-10](#)
[ICC-106-13](#)
[ICC-106-14](#)
[ICC-107-1](#)
[ICC-107-2](#)
[ICC-107-3 Rev. 1](#)
[WP-Council 220/11](#)

The Council will consider presentations by candidates for the post of Executive Director in accordance with the procedures established in document ICC-106-15 Rev. 1.

6. Coffee market situation – to note

[WP-Council 215/11 Rev. 1](#)
[Monthly Coffee Market Report – August 2011](#)

The Executive Director a.i. will introduce an analysis of the market situation and the latest official estimates for the Brazilian coffee crop.

7. Studies and reports – to consider

As provided for in the programme of activities for 2010/11, the following studies and reports have been circulated:

- Coffee drinking patterns [ICC-107-11](#)
- Relationships between coffee prices in physical and futures markets [ICC-107-4](#)
- Volatility of prices paid to coffee farmers [ICC-107-10](#)
- Effects of tariffs on the coffee trade [ICC-107-7](#)
- Obstacles to consumption [ICC-107-8](#)
- Mixtures and substitutes verbal

8. Consultative Forum on Coffee Sector Finance – to consider

[WP-Forum 1/09](#)

[WP-Forum 3/09](#)

[PSCB-117/09](#)

[ICC-103-15](#)

[ICC-105-25](#)

[WP-Council 218/11](#)

[ED-2118/11](#)

The Chairman of the ad hoc working group established in March 2011 will report to the Council. The Council will consider the following matters:

- Composition and terms of reference of core group
- Chairman and Vice-Chairman
- Structure and means of conducting the Forum
- Financing of the Forum

9. Programme of activities for 2011/12 – to consider

[WP-Council 210/11 Rev. 1](#)

The Council will consider a revised draft programme of proposed activities in coffee year 2011/12.

10. Report by Chairmen of ICO bodies

verbal

10.1 Private Sector Consultative Board (PSCB) – to consider

10.2 Statistics Committee – to consider

10.3 Promotion and Market Development Committee – to consider

10.4 Projects Committee – to consider

10.4.1 Projects for approval by the Council – to consider and if appropriate, to approve

[PJ-3/11 Rev. 1](#)

[PJ-12/11](#)

[PJ-13/11](#)

[PJ-15/11](#)

[PJ-16/11](#)

Document PJ-16/11 contains the report of the Virtual Screening Subcommittee (VSS). The Council will consider the recommendation of the Projects Committee on the following revised project proposal:

- Adaptation to climate change in three PROMECAFE member countries (Guatemala, Honduras and Costa Rica)

10.4.2 Concluded projects – to note

[ICC-107-13](#)

Final Executive Summaries on the following projects will be circulated:

- Pilot rehabilitation of the coffee sectors in Honduras and Nicaragua
- Diversification of production in marginal areas in the State of Veracruz, Mexico
- Enhancing the potential of gourmet coffee production in Central American countries
- Enhancing competitiveness of African coffee through a value chain analysis

11. Cooperation with other agencies – to note verbal

The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement. The Executive Director a.i. will report to the Council on the outcome of the Special Event on the Impact of Economic and Financial Crises on Commodity Dependent LDCs held in Turkey on 8 May 2011.

The representative of the Common Fund for Commodities (CFC) will report on the restructuring process taking place in the CFC and potential implications for the future financing of coffee development projects.

The representative of the United Nations Development Programme (UNDP) Green Commodities Facility will make a presentation on sustainable coffee projects.

12. 50th anniversary of the ICO – to consider verbal

Members are invited to contribute suggestions to mark the 50th anniversary of the ICO in 2013.

13. National coffee policies – to note verbal

Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.

14. Financial and administrative matters

14.1 Finance and Administration Committee – to consider/note FA-17/11

FA-15/11 Rev. 1

The Chairman of the Finance and Administration Committee will report on the meeting of 27 September 2011 and the financial situation. The Council will consider the recommendations of the Committee on the following matters:

FA-9/11

FA-16/11

FA-18/11

- Research into remuneration systems
- Bank ratings
- Appointment of registered auditors
- Payment of arrears (including compliance with the provisions of Resolutions 430 (Democratic Republic of Congo) and 437 (Nicaragua))
- Proposals for the basis for contributions to the Provident Fund for staff in the Professional and higher categories

- 14.2 Draft Administrative Budget for the financial year 2011/12 – to approve** FA-7/11 Rev. 1
FA-11/11 Rev. 1

The Chairman of the Finance and Administration Committee will report.

- 14.3 Premises – to consider** FA-14/11
FA-19/11

The Chairman of the Finance and Administration Committee will report.

15. Office-holders and committees

- 15.1 Chairman and Vice-Chairman of the Council – to elect** verbal

According to Article 10 of the 2007 Agreement, the Chairman and the Vice-Chairman for coffee year 2011/12 should be elected from among the representatives of exporting and importing Members respectively.

- 15.2 Composition of Committees – to consider and approve** [WP-Council 217/11](#)
[WP-Council 219/11](#)

The Council will consider the composition of the following Committees for 2011/12:

- Private Sector Consultative Board (8 exporting, 8 importing associations)
- Promotion and Market Development Committee (8 exporting, 3 importing Members)
- Projects Committee (8 exporting, 3 importing Members)
- Finance and Administration Committee (6 exporting, 4 importing Members)
- Statistics Committee (8 exporting, 3 importing Members)

- 16. Other business – to consider** verbal

- 17. Future meetings** verbal

The next Session of the Council will take place in London from 19 to 23 March 2011 – **to note**

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – **to consider**