



International Coffee Organization
Organización Internacional del Café
Organização Internacional do Café
Organisation Internationale du Café

ICC 100-0 Rev. 1

7 May 2008
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International Coffee Council
100th Session
19 – 23 May 2008
London, England

Draft Agenda

Item	Document
In Memoriam: Dr. Ernesto Illy (1925 – 2008)	
1. Draft Agenda and schedule of meetings – to adopt	ICC-100-0 Rev. 1 Guide to meetings
2. Admission of observers – to consider	verbal
The Council will consider the admission of observers to its meeting.	
3. Votes and credentials	
3.1 Votes in the Council for coffee year 2007/08 – to approve	EB-3934/07 Rev. 2
The Secretary will report.	
3.2 Credentials – to approve	verbal
The Chairman will examine the credentials with the assistance of the Secretariat.	
4. Membership	verbal
4.1 Membership of the International Coffee Agreement (ICA) 2001 – to note	verbal
As at 6 May 2008, there were 77 Members of the Organization, comprising 45 exporting and 32 importing countries. The Executive Director will report.	

4.2. Membership of the ICA 2007 – to note

ICC-100-7
ED-2033/08

The Executive Director will report on membership of the 2007 Agreement and on contacts with non-member countries. The deadlines for signature and deposit of instruments for the 2007 Agreement are 31 August 2008 and 30 September 2008, respectively. Procedures for membership of the 2007 Agreement are contained in document ED-2033/08.

5. Coffee market situation – to note

ED-Letter
April 2008
WP-Council 176/08

The Executive Director will introduce an analysis of the market situation. Document WP-Council 176/08 contains the second official estimate for the Brazilian coffee crop for 2008/09 and the final official estimate for 2007/08.

6. Preparations for the ICA 2007 – to consider

WP-Council 166/08

In January 2008, the Council noted that Members were invited to send to the Executive Director, by 29 February 2008, suggestions and contributions to assist in the preparation of draft documents outlined in document WP-Council 162/08. Document WP-Council 166/08 contains a communication from Indonesia.

6.1 Strategic action plan – to consider

WP-Council 173/08

Document WP-Council 173/08 contains a draft strategic action plan for the ICA 2007.

6.2 Terms of reference – to consider

Draft terms of reference have been circulated for the following new bodies established under the ICA 2007:

- Consultative Forum on Coffee Sector Finance WP-Council 167/08
- Promotion and Market Development Committee WP-Council 168/08
- Projects Committee WP-Council 169/08
- Finance and Administration Committee WP-Council 170/08

The Private Sector Consultative Board and Statistics Committee will consider draft terms of reference for their respective bodies at their meetings on 21 May. PSCB-107/08
WP-Council 171/08

6.3 Revisions to the Rules of the Organization – to consider

Proposals for revisions to ICO Rules have been circulated as follows:

- **Rules of the Organization** – proposals for revisions will be considered by the Council. WP-Council 165/08
- **Financial Regulations and Financial Rules of the Organization** – proposals for revisions will be considered by the Finance Committee in May 2008. WP-Council 172/08

- **Rules on Statistics** – proposals for revisions to Rules on Statistical Reports, Indicator prices and Certificates of Origin will be considered by the Statistics Committee in May 2008. WP-Statistics 121/08
WP-Statistics 122/08
WP-Statistics 120/08

7. Coffee development projects

EB-3942/08 Rev. 2

7.1 Projects for approval by the Council – *to consider and if appropriate, to approve*

EB-3946/08

The Chairman of the Executive Board will report on the following projects which will be considered by the Board in May 2008:

- Enhancing resource use efficiency in coffee production and processing by Farmer 2 Farmer learning WP-Board 1049/08
- Trifinio sustainable coffee project WP-Board 1047/08
- Integrated agriculture diversification development programme for commodity cultivation, processing, marketing, and livestock farming WP-Board 1048/08
- Study of the potential for commodity exchanges and other forms of market-places in West Africa WP-Board 1050/08
- Coffee berry borer projects WP-Board 1051/08

7.2 Projects already approved by the Common Fund for Commodities (CFC) – *to note*

ICC-100-5

The Head of Operations will report on the implementation of projects approved by the CFC. Progress reports on the following projects are contained in document ICC-100-5:

- Robusta quality and marketing improvement by optimal use of coffee terroirs (presentation)
- Pilot rehabilitation of the coffee sectors in Honduras and Nicaragua
- Pilot rehabilitation of neglected coffee plantations into small family production units in Angola
- Diversification of production in marginal areas in the State of Veracruz, Mexico
- Enhancing the potential of gourmet coffee production in Central American countries
- Reconversion of small coffee farms into self-sustainable agricultural family units

Representatives of the National Agricultural Research Centre (CNRA) and the United Nations Office for Project Services (UNOPS) will make presentations, respectively, on the following projects: 'Robusta quality and marketing improvement by optimal use of coffee terroirs' and 'Short- and medium-term finance for small-scale coffee farmers in Kenya'.

Final reports have been circulated for the following projects:

- Integrated white stem borer management in smallholder coffee farms in India, Malawi and Zimbabwe ICC-100-2
- Improvement of coffee production in Africa by the control of coffee wilt disease – tracheomyces ICC-100-3
- Improving coffee quality in East and Central Africa through enhanced processing practices (Rwanda and Ethiopia) ICC-100-4
- Coffee market development and trade promotion in Eastern and Southern Africa (presentation) ICC-100-1

- 8. Report by the Chairman of the Private Sector Consultative Board (PSCB) – *to note/to approve*** WP-Council 159/07 Rev. 2

The Chairman of the PSCB will report on the meeting of 21 May 2008. The Council is requested to take note of this report and to approve some amendments to the composition of the PSCB for 2007/08 and 2008/09.

- 9. Report by the Chairman of the Statistics Committee – *to note*** verbal

The Chairman of the Statistics Committee will report on the meeting of 21 May 2008, including recommendations on revisions to ICO Rules on Statistics.

- 10. Promotion Committee – *to note*** verbal

Article 34 of the Agreement provides that the Promotion Committee shall report regularly to the Council.

- 11. 3rd World Coffee Conference – *to consider*** verbal

Article 21 of the 2001 Agreement provides that the Council shall appoint the Chairman of the World Coffee Conference, and decide on the form, title, subject matter and timing of the Conference, in consultation with the Private Sector Consultative Board. Guatemala has confirmed its interest in hosting the next Conference. The Executive Director will report.

- 12. Seminar on Geographical Indications – *to consider*** verbal

The Chairman of the Seminar will report.

- 13. Obstacles to consumption – *to consider*** ICC-100-6

A report on obstacles to consumption will be circulated.

- 14. Cooperation with other agencies – *to note*** verbal

The Executive Director will report.

15. National coffee policies – to note

verbal

Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.

United States Department of Agriculture Programmes in Coffee

A representative of the USA will present information on US Department of Agriculture Programmes in Coffee including the Coffee Research Programme at the Agricultural Research Service (ARS).

Brazil: Quality standards for roast and ground coffee

Representatives of Brazil will present information about new legal standards governing the quality of roast and ground coffee.

16. Financial and administrative matters

16.1 Administrative Accounts of the Organization for the financial year 2006/07 and Report of the Auditors – to approve

EB-3940/07 Rev. 1

As decided by the Executive Board in January 2008, the Council will consider the recommendation of the Finance Committee on the Administrative Accounts of the Organization for the financial year 2006/07 and Report of the Auditors.

16.2 Other financial and administrative matters – to consider

WP-Finance 56/08
WP-Finance 55/08

The Chairman of the Executive Board will report on other financial and administrative matters considered by the Board, including payment of arrears.

17. Other business

Sustainability – to consider

The representative of UNCTAD will report on the meeting of the Sustainable Coffee Partnership on 21 May 2008.

Registered ports of export and ICO certifying agents – to note

WP-Council 174/08

Document WP-Council 174/08 contains a list of exporting countries and their country codes, ICO certifying agents and registered ports of export.

18. Future meetings

WP-Council 175/08

Document WP-Council 175/08 contains dates of meetings in 2008/09 and 2009/10 – *to consider*

The next Session of the Council will take place at the headquarters of the Organization in London from 22 to 26 September 2008. Members are invited to suggest topics for presentations during these meetings, for inclusion on the Agenda, and improvements to future meeting arrangements – *to consider*